

Authorising Activities in Worthing District

POR rule 9.1.2.1 states that “The District Lead Volunteer is responsible for approving all activities for Squirrels, Beavers, Cubs, Scouts, Explorers, and Scout Network. This must be by means of a system agreed between the District Lead Volunteer and each Group Lead Volunteer or District 14-25 Team Leader.”

This document details the delegated responsibilities for authorising activities under this rule for all Scouting Units in Worthing District.

This policy consists of several parts, depending on the age range of the young people taking part.

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Authorising joint-section activities

The relevant TL1424 and GLVs must jointly ensure that any joint activities meet all the rules for the section types for the age of the young people taking part.

Signed: M HUDGELL
Lead Volunteer, Worthing
14/05/2025

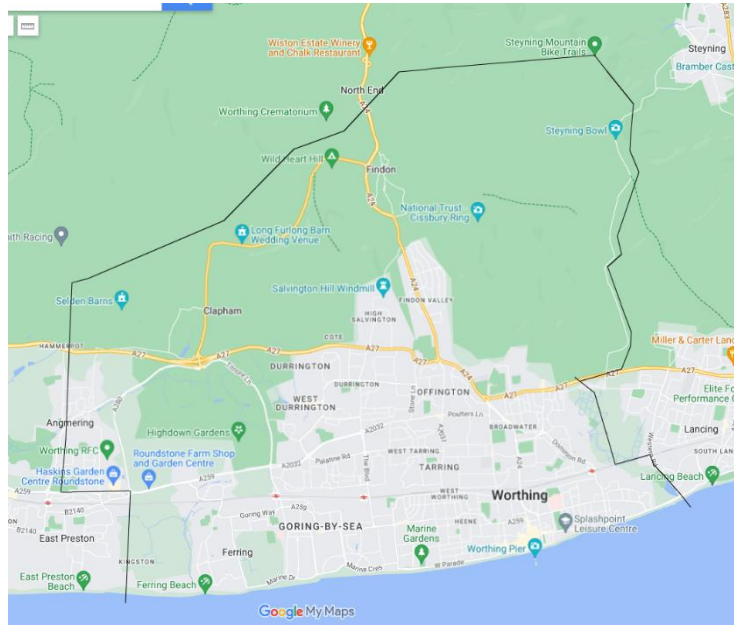
Amendments: 14/5 Updated out-of-area activity link

Review: This policy will be reviewed by the district leadership team in January 2026

Out of Area Activities

The following area does not need adding to the out-of-area activities log.

You do not need to add an entry to the log for Nights Away events approved through the national system.



see <https://www.google.com/maps/d/edit?mid=1BDE7eBb5h-xrTrbBBaoPbg448bST9JU&usp=sharing> for a zoomable version.

To add an out-of-area activity please visit <https://forms.microsoft.com/e/TBeBGe73Kj>

Authorising activities with Squirrel Dreys/Beavers Colonies/Cub Packs

The relevant Group Lead Volunteer for the group handle authorising all activities that take place in Squirrel, Beaver, Cub sections in their Group (apart from those mentioned elsewhere in this document). Group Lead Volunteers will need to see and consider every section's programme.

Group Lead Volunteer must have satisfied themselves for each activity that the leader running the meeting has ensured all the items in [POR 9.1.1.1](#) have been followed.

The GLV must be satisfied that if the activity requires a permit, then a permit holder with the relevant permit, and who agrees to run the activity must run it – and ensure a contingency plan is in place to do something else if no permit holder is available.

The GLV must have satisfied themselves there will be an adult present who holds First Response (or higher depending on the risk assessment) throughout the meeting.

Any under-18 members of the section leadership team must have reached 14 years of age, and have been agreed with the Group Lead Volunteer, as well as being a member of the Young Leader Explorer Scout Unit.

All Nights Away activities must be approved through the national membership system, and the GLV must be aware and satisfied that it can be run safely.

For shooting activities in scout-managed premises in Worthing, the District Lead Volunteer must have approved the premises as suitable for shooting activities, and the trustee board with responsibility for management of the premises should have confirmed this.

If the activity takes part outside the area mapped in [Out of Area](#) and is not a Nights Away event approved through the national system, then the GLV should ensure that the out-of-area log is updated before the activity takes place.

Authorising activities with Scout Troops

The relevant Group Lead Volunteer for the group handle authorising all activities that take place in Scout troops in their Group (apart from those mentioned elsewhere in this document). Group Lead Volunteer will need to see and consider every section's programme.

Group Lead Volunteer must have satisfied themselves for each activity that the leader running the meeting has ensured all the items in [POR 9.1.1.1](#) have been followed.

The GLV must be satisfied that if the activity requires a permit, then a permit holder with the relevant permit, and who agrees to run the activity must run it – and ensure a contingency plan is in place to do something else if no permit holder is available.

The GLV must have satisfied themselves there will be an adult present who holds First Response (or higher depending on the risk assessment) throughout the meeting.

Where an activity happens on a nights away event passport, then one of the participants must hold appropriate first aid training.

Any under-18 members of the section leadership team must have reached 15 years of age, and have been agreed with the Group Lead Volunteer, as well as being a member of the Young Leader Explorer Scout Unit.

All Nights Away activities must be approved through the national membership system, and the GLV must be aware and satisfied that it can be run safely.

For shooting activities in scout-managed premises in Worthing, the District Lead Volunteer must have approved the premises as suitable for shooting activities, and the trustee board with responsibility for management of the premises should have confirmed this.

If the activity takes part outside the area mapped in [Out of Area](#) and is not a Nights Away event approved through the national system, then the GLV should ensure that the out-of-area log is updated before the activity takes place.

Authorising activities with Explorer Scout Units

The Team Leader (14-24) [TL1424 hereafter] is responsible for authorising all activities that take place in explorer units in their District (apart from those mentioned elsewhere in this document). The TL1424 will need to see and consider every section's programme.

The TL1424 must have satisfied themselves for each activity that the leader running the meeting has ensured all the items in [POR 9.1.1.1](#) have been followed.

The TL1424 must have satisfied themselves there will be an adult present who holds First Response (or higher depending on the risk assessment) throughout the meeting.

Where an activity happens on a nights away event passport, then one of the participants must hold appropriate first aid training.

The TL1424 must be satisfied that if the activity requires a permit, then a permit holder with the relevant permit, and who agrees to run the activity must run it – and ensure a contingency plan is in place to do something else if no permit holder is available.

All Nights Away activities must be approved through the national membership system, and the TL1424 must be aware and satisfied that it can be run safely.

For shooting activities in scout-managed premises in Worthing, the District Lead Volunteer must have approved the premises as suitable for shooting activities, and the trustee board with responsibility for management of the premises should have confirmed this.

If the activity takes part outside the area mapped in [Out of Area](#) and is not a Nights Away event approved through the national system, then the TL1424 should ensure that the out-of-area log is updated before the activity takes place.

Authorising activities with the Scout Network

The Team Leader (14-24) handles authorising all activities that take place in the Scout Network in their District (apart from those mentioned elsewhere in this document). The Team Leader (14-24) will need to see and consider the networks programme.

The Team Leader (14-24) must have satisfied themselves for each activity that the network member running the activity has followed 'Adult Groups in Adventurous Activities' guidance where appropriate.

The TL1424 must have satisfied themselves there will be an adult present who holds First Response (or higher depending on the risk assessment) throughout the meeting.

All Nights Away activities must be approved through the national membership system, and the TL1424 must be aware and satisfied that it can be run safely.

For shooting activities in scout-managed premises in Worthing, the District Lead Volunteer must have approved the premises as suitable for shooting activities, and the trustee board with responsibility for management of the premises should have confirmed this.

If the activity takes part outside the area mapped in [Out of Area](#) and is not a Nights Away event approved through the national system, then the TL1424 should ensure that the out-of-area log is updated before the activity takes place.

Authorising activities for the Gang Show sub-team

The Programme Team Leader (or the DLV if vacant) [PTL hereafter] handles authorising all activities that take place in the Gang Show sub-team (apart from those mentioned elsewhere in this document). The PTL will need to see and consider the Gang Shows programme.

The PTL must have satisfied themselves for each activity that the leader running the meeting has ensured all the items in [POR 9.1.1.1](#) have been followed.

The PTL must have satisfied themselves there will be an adult present who holds First Response (or higher depending on the risk assessment) throughout the meeting.

Where an activity happens on a nights away event passport, then one of the participants must hold the relevant first aid training.

The PTL must be satisfied that if the activity requires a permit, then a permit holder with the relevant permit, and who agrees to run the activity must run it – and ensure a contingency plan is in place to do something else if no permit holder is available.

All Nights Away activities must be approved through the national membership system, and the PTL must be aware and satisfied that it can be run safely.

For shooting activities in scout-managed premises in Worthing, the District Lead Volunteer must have approved the premises as suitable for shooting activities, and the trustee board with responsibility for management of the premises should have confirmed this.

If the activity takes part outside the area mapped in [Out of Area](#) and is not a Nights Away event approved through the national system, then the PTL should ensure that the out-of-area log is updated before the activity takes place.

Authorising activities for the Target Sports sub-team

The Programme Team Leader (or the DLV if vacant) [PTL hereafter] handles authorising all activities that take place in the Target Sports sub-team (apart from those mentioned elsewhere in this document). The PTL will need to see and consider the Gang Shows programme.

The PTL must have satisfied themselves for each activity that the leader running the meeting has ensured all the items in [POR 9.1.1.1](#) have been followed.

The PTL must have satisfied themselves there will be an adult present who holds First Response (or higher depending on the risk assessment) throughout the meeting.

Where an activity happens on a nights away event passport, then one of the participant must hold the relevant first aid training.

The PTL must be satisfied that if the activity requires a permit, then a permit holder with the relevant permit, and who agrees to run the activity must run it – and ensure a contingency plan is in place to do something else if no permit holder is available.

All Nights Away activities must be approved through the national membership system, and the PTL must be aware and satisfied that it can be run safely.

For shooting activities in scout-managed premises in Worthing, the District Lead Volunteer must have approved the premises as suitable for shooting activities, and the trustee board with responsibility for management of the premises should have confirmed this.

If the activity takes part outside the area mapped in [Out of Area](#) and is not a Nights Away event approved through the national system, then the PTL should ensure that the out-of-area log is updated before the activity takes place.